



## **Information to our partners COVID-19 pandemic**

Termont has implemented a business continuity plan to allow all employees to do their jobs in a safe environment. Termont continues to follow closely the latest news on the coronavirus and applies the recommendations made by the Director of Public Health as well as those made by Transport Canada, Health Canada and border services. Please find below the measures put in place to minimize the risk of virus transmission. Our first concern is to ensure the health and safety of all members of our team as well as the one of our partners.

### **Increased cleaning**

We have set up disinfection teams that operate 24 hours a day, 7 days a week for as long as the situation requires it. These teams disinfect common areas, work equipment and offices. The disinfection products used contain disinfectants and cleaners recommended by Health Canada.

In addition, each employee must clean their own workstation before starting their shift with the products that we provide.

Despite all efforts, we ask that you use the strictest possible hygiene measures. You are and remain the first line of defense against the spread of the virus. Hand washing remains the best way to stop the spread of the virus.

### **Safety and hygiene in the workplace**

In our offices, hygiene measures and guidelines to ensure everyone's safety and health have been reinforced. We imposed quarantine on people with symptoms; those who had been in contact with people who presented them; or people returning from a trip abroad.

### **Management of contractors and visitors**

We have postponed any non-essential visit to the terminals. As for the visitors and suppliers who must present themselves on the premises, they must first answer a questionnaire on potential symptoms, on recent trips as well as on the potential that they came across infected people. If a doubt is raised, the visit is refused. A directive has been given to our staff to ensure a safe distance between truckers and our staff.

## **Carriers**

Despite all efforts, we ask that you use the strictest possible hygiene measures. You are and remain the first line of defense against the spread of the virus. Hand washing remains the best way to stop the spread of the virus.

At the gatehouse, we limit the handling of documents, and if it is impossible to prevent it, our clerks wear gloves and disinfect their hands afterwards. Glass protection is also found between the clerks and their contacts. Purell stations are also available.

In addition, the Port of Montreal has deployed a security guard to the gatehouse to ensure physical distance.

Make sure your truckers have disinfectant on them so they can disinfect their hands regularly after the transaction process.

A physical distance of 2 meters is required at all time for any interaction with our personal and we strongly recommend the use of a mask.

Finally, if one of your truckers should show signs and symptoms associated with the Covid-19 coronavirus or be confirmed positive, please notify us as soon as possible by informing us of the site visited and the date of his visit.

## **Conclusion**

It seems obvious that the situation will change in the days and weeks to come. Know that a crisis management team is responsible for closely monitoring this development; to ensure the proper functioning of activities and continuity of operations and to communicate directives to all of our partners.

A handwritten signature in black ink, appearing to read "JP".

Jonathan Paris  
Director, Risk Management and Customer Experience  
Termont