

TERMONT TERMINAL SERVICE PROCEDURE**Essential safety rules :**

If you have no reason to leave your vehicle, you must remain inside it.

- If you need assistance - stay in your truck and call the personnel on the terminal.

Never walk anywhere other than in permitted areas (stages, exception zones, designated pathways next to the piles for service).

It is strictly forbidden to leave your truck area, go into Transtainer lanes and traffic lanes, or to go into container stacks.

- Always keep 10 feet behind a pedestrian trucker positioned in the service lane.
- Never back up into any location.
- Never drive under a crane handling a container on the spreader.
- Inspect the condition of your container on exit (stage 3) or at the service area.

FOR SERVICE WITH FORKLIFT-TYPE EQUIPMENT (FRONT OR STACKER):**Container loading (import)**

- a) Once you've arrived at the location designated by your appointment, wait in your truck for the handling equipment to arrive.
- b) Move on to the next location to allow the operator to pick up your container from the stack.
- c) Wait for the operator's signal to start backing into your location. The operator will help you position yourself with his horn.
- d) After loading the container, wait until the forklift has moved away from your trailer before leaving.

Container unloading (export)

- a) Once you've arrived at your appointed location, wait in your truck for the handling equipment to arrive.
- b) After unloading the container, wait until the forklift has moved away from your trailer before leaving.

Unloading bi-train containers (export)

- a) Once you have arrived at the location designated by your appointment, wait in your truck for the handling equipment to arrive.

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- b) After unloading the FIRST container, wait until the forklift has moved away from your trailer before moving forward.
- c) Move on to the next location to allow the operator to place your container in the stack.
- d) Wait for the operator's signal to start backing into your location. The operator will help you position yourself with his horn.
- e) After unloading the SECOND container, wait until the forklift has moved away from your trailer before leaving.

FOR SERVICE WITH A WHEELED CRANE IN THE YARD (TRANSTAINER / RTG) :

Container loading (import)

- a) Once in position at the location designated by your appointment, shut down your engine and get out of your truck to go behind your trailer via the designated lane along the container stack.

Note: if the Transtainer is already moving containers into your location, position yourself only once the spreader is empty and immobilized at the beginning of the container row. This will indicate that it's ready to serve you.

- b) Keep a distance of 40 feet (1 large container) between you and your trailer.

Note: When the Transtainer arrives, signal the operator if your pins are not in a receiving position. A member of staff called by the Transtainer operator will supervise the repositioning or direct you to the designated service area as appropriate.

- c) After placing the container on your trailer, **at all times, you have to wait for the spreader to detach before moving to your truck.**
- d) Use the designated lane along the container stack to return to your truck.

Container unloading (export)

- a) Once you've arrived at the location designated by your appointment, shut down your engine and stay in your truck to be served.

From your window, do a thumbs up to the operator to indicate that you are at your designated location.

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Note: if the Transtainer is already moving containers into your location, position yourself only once its spreader is empty and immobilized at the beginning of the container row. This will indicate that it's ready to serve you.

b) After removing the container from your trailer, at all times, wait and visually confirm that the container is fully lifted from your trailer before moving forward with your truck.